



loyalty ■ ethics ■ commitment

### LOCK BOX AUTHORIZATION ADDENDUM

The undersigned SELLER, having entered into a listing agreement with \_\_\_\_\_  
\_\_\_\_\_  
BROKER, dated \_\_\_\_\_ 20\_\_\_\_, pertaining  
to the sale of \_\_\_\_\_ (PREMISES), hereby  
authorizes BROKER to use a lock box on the premises. SELLER acknowledges:

1. A lock box is designed as a repository of a key to the above Premises, permitting access to the interior of the Premises by Participants of the Multiple Listing Service (MLS) and their authorized licensees.
2. BROKER advises and requests that SELLER safeguard or remove valuables now located within said Premises.
3. It is not a requirement of MLS or the BROKER that a SELLER allow use of a lock box.
4. Where a tenant/lessee occupies the property, the tenant/lessee consent is required.

SELLER further acknowledges that neither the listing BROKER, any cooperating BROKER, the Oak Park Area Association of REALTORS®, or the Midwest Real Estate Data, LLC, is an insurer against the loss of SELLERS' personal property or of the Premises or anyone on the Premises. SELLER is advised to verify the existence of, or to obtain, personal property insurance through SELLERS' insurance agent.

Receipt of a copy of this Lock Box Authorization is hereby acknowledged.

DATE \_\_\_\_\_ DATE \_\_\_\_\_

SELLER \_\_\_\_\_ BROKER \_\_\_\_\_

SELLER \_\_\_\_\_ BY \_\_\_\_\_

TENANT: The Tenant and Broker have discussed the safeguarding and insuring during the listing period of the Premises with BROKER of Tenant's personal property and valuables located within said Premises. The undersigned Tenant hereby acknowledges and approves the above provisions of this Lock Box Authorization and authorizes placement of the lock box on the Premises.

Receipt of a copy is hereby acknowledged.

TENANT \_\_\_\_\_ DATE \_\_\_\_\_

07/10

