APPLICATION FOR BROKER MEMBERSHIP

Oak Park Area Association of REALTORS®
1049 Lake Street, Suite 200
Oak Park, IL 60301

I hereby apply for REALTOR membership in the Oak Park Area Association of REALTORS® and enclose my payment in the amount of $_____, which I understand will be returned to me in the event I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete the required New Member Orientation course of the Oak Park Area Association of REALTORS® and otherwise on my own initiative to thoroughly familiarize myself with the NAR Code of Ethics, including the duty to arbitrate business disputes in accordance the *Code of Ethics and Arbitration Manual* of the Association, and the OPAAR, Illinois REALTORS® and NAR Constitution, Bylaws and Rules and Regulations. I further agree as a condition to membership to successfully complete the National Association of REALTORS® Code of Ethics New Member Course and the NAR Fair Housing/Anti-Bias training course within 90 days from date of application, and to continually satisfy the required NAR Code of Ethics and Fair Housing/Anti-Bias triannual training thereafter. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the OPAAR, IR and NAR Code of Ethics, Constitution, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. Finally, I consent and authorize the Association, through its Membership Committee or otherwise, to invite and receive information and comment about me from any Member or other person. I agree that any information and comment furnished to the Association by any Member or other person in response to any such invitation shall be conclusively deemed privileged and not form the basis of any action by me for slander, libel, or defamation of character.

Note: Applicant acknowledges that the Oak Park Area Association of REALTORS® will maintain a membership file of information which may be shared with other Boards/Associations where the applicant subsequently seeks membership. This file shall include previous applications for membership; all final findings of Code of Ethics violations and violations of other membership duties within the past three (3) years; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measures; pending arbitration requests; and information related to unpaid arbitration awards or unpaid financial obligations to the Oak Park Area Association of REALTORS® or its MLS.

I hereby submit the following information for your consideration:

Check One: ☐ Appraiser ☐ Broker ☐ Leasing Agent ☐ Managing Broker

Name (as shown on license-please print): _____

Date of Birth: _____

Real Estate License #: _____ Appraisal License #: _____

Firm Name: _____ Address: _____

City: _____ Zip: _____ Phone: _____

Home address: _____

City: _____ State: _____ Zip: _____

Phone Numbers: Home: _____ Cell: _____

E-mail address: _____

***All communications and invoices from the Association are delivered via email. It is your responsibility to inform us of any changes.**

1. Are you or have you been a member of any other Association/Board of REALTORS®, affiliated with the National Association of REALTORS®? ☐ Yes ☐ No

   If YES, name of Board/Association and approximate dates of membership held:

   _____

2. Are you a member in good standing with your current Board/Association (annual State & National dues paid, no Professional Standards matters pending)? ☐ Yes ☐ No

   If NO, please explain on a separate sheet of paper.

   Note: The Oak Park Area Association of REALTORS® will contact the above-mentioned Board/Association and have them attest to all the above.

3. Has your real estate license in this or any other state been suspended or revoked?

   Yes ☐ No ☐ If YES, please give details*

   _____

4. Are there now, or have there been within the past five years, any complaints against you before any state real estate regulatory agency or any other agency or government? ☐ Yes ☐ No

   If YES, give details*

   _____

By signing below, I certify that all information provided on this application is true and complete to the best of my knowledge. I agree to abide by the Code of Ethics of the National Association of REALTORS® and the bylaws and policies of the Oak Park Area Association of REALTORS®, Illinois REALTORS®, and NAR. I understand that misrepresentation of any information may result in denial or revocation of membership. I understand that if I decide to discontinue my membership and/or MLS services, it is my responsibility to notify OPAAR, at which time quarterly billing will discontinue.

By providing my phone and email address, I understand that I consent to receive communications, advertisements, and solicitations sent by or on behalf of the Oak Park Area Association of REALTORS®, its subsidiaries, and affiliates, including Illinois REALTORS® and the National Association of REALTORS® via email, phone, or text.

I further agree that, if accepted for membership, I will pay the fees and dues as from time to time established.

I certify that I have read and understand this application and that the statements made herein are true and accurate.

_____ _____

Applicant Signature Date

_____

Print Name

Managing Broker Acknowledgment & Financial Responsibility

By signing below, I confirm that the above-named applicant is affiliated with my brokerage and is authorized to apply for OPAAR membership. I have reviewed this application and attest that the brokerage information is accurate.

Financial Responsibility: I understand and agree that if the above-named applicant fails to pay any new member fees, application fees, dues, or MLS service charges owed to the Oak Park Area Association of REALTORS®, I, as the Managing Broker of record, accept personal financial responsibility for the full and timely payment of all such outstanding amounts. This obligation remains in effect for so long as the applicant is affiliated with my brokerage.

_____ _____

Managing Broker Signature Date

_____

Print Name

CREDIT CARD PARTICIPATION AGREEMENT – FOR AUTOMATIC PAYMENT

I hereby authorize the Oak Park Area Association of REALTORS® to automatically charge my credit or debit card listed below for

_____ All applicable MLS fees (billed quarterly on a recurring basis)
_____ SentriLock Fees (billed quarterly on a recurring basis)
_____ SentriLock Lockbox purchases (billed at time of purchase)
_____ $275.00 Application Fee, or $50 Transfer Fee, and other dues/fees owed at the time of application

Name _____

Name of Card_____

Card Number_____ Exp. Date_____ Code_____

Billing Address_____

City_____ State_____ Zip Code_____

Email_____ Phone_____

Signature_____ Date _____

* Terms: By selecting to be automatically charged, you are authorizing the Oak Park Area Association of REALTORS® to charge your credit/debit card for all future dues and fees. You may discontinue automatic payments at any time by notifying OPAAR at info@oakparkrealtors.com. Payments are processed on the 25th of the month, or the following business day, if the 25th falls on a weekend/holiday. If your card is rejected for any reason, you will be notified by email. You are responsible for ensuring your account balance is paid by the last day of the month. No refunds will be granted once the payment period begins.

EXPLANATION OF FEES AND SERVICES

1. Annual dues are invoiced annually in September through the NAR e-Commerce site and include, but are not limited to, fees such as local, state and national dues, National Association of REALTORS® consumer awareness campaign fees, Illinois REALTORS® advocacy campaign fees, and any other such required fees.
2. The REALTORS® Political Action Committee (RPAC)* collects voluntary investments from members and uses those funds in a bipartisan manner to support pro-REALTOR® candidates for public office who help Illinois REALTORS® win the fight on public policy issues affecting your business, including private property rights, government regulation of the industry, and taxes and fees affecting real estate.

   Contributions to RPAC are not deductible for federal income tax purposes. Contributions are voluntary and are used for political purposes. The amounts indicated are merely guidelines and you may contribute more or less than the suggested amounts. The National Association of REALTORS® and its state and local associations will not favor or disadvantage any member because of the amount contributed or decision not to contribute. You may refuse to contribute without reprisal. Up to thirty percent (30%) may be sent to National RPAC to support federal candidates and is charged against your limits under 2 U.S.C. 441a. A copy of our report filed with the State Board of Elections is (or will be) available on the Board's official website www.elections.il.gov or for purchase from the State Board of Elections, Springfield, Illinois. Except as may be required by state or federal law, the Illinois REALTORS® PAC (Illinois RPAC) is not required to refund political contributions. However, refund requests will be considered on a case-by-case basis so long as they are received within 30 days of the contribution.
3. Real Estate Education Foundation (REEF) collects voluntary contributions which help to expand real estate research and provide assistance to qualified students.

   Contributions to REEF are tax-deductible charitable contributions.
4. Real Property Alliance (RPA) collects voluntary contributions which provides insights and analysis for Illinois property owners and a voice for establishing sound real estate policy that promotes growth and seeks to limit taxes and regulations which can make it harder to live and work in the state.

   Contributions to RPA are not tax-deductible charitable contributions.
5. Membership fees are invoiced quarterly through QuickBooks on the first of the month and are due on the last day of the month in which they are billed. For example, an invoice issued on December 1st has a due date of December 31st and is for the 1st quarter of the next calendar year. Past due invoices are subject to a late fee and service interruption.

SUBMISSION INSTRUCTIONS

Once signed by both applicant and Managing Broker, email to:

Info@oakparkrealtors.org
Sharon@oakparkrealtors.org

Questions? We're happy to help: 708-386-0150

FOR OFFICE USE ONLY

APPROVED BY THE BOARD OF DIRECTORS:

_____
Date